



TOWN OF BROOKLINE
Massachusetts
DEPARTMENT OF PUBLIC WORKS

Andrew M. Pappastergion
Commissioner

December 14, 2016

Board of Selectmen
333 Washington Street
Brookline, MA 02445

Dear Board Members,

The Department of Public Works respectfully requests that the Board of Selectmen award and execute a contract with Feldman Surveyors in the amount of \$19,200 for the completion of an Existing Conditions Survey at Brookline Reservoir Park.

The engineering survey, to be provided in electronic format, is required in order for the Town to commence its design and planning process for the renovation of Brookline Reservoir Park. In 2017, the Park and Recreation Commission will commence a design review process for the renovation of the park to include:

- Mortar/grout repair of the interior basin
- Reconstruction of the perimeter stone dust track
- Grading, erosion control and stormwater management
- Construction of ADA compliant entrances
- Construction of restroom facilities
- Removal of invasive vegetation
- New plantings and seating areas
- Implement bank/dam treatment approved by the Massachusetts Office of Dam Safety

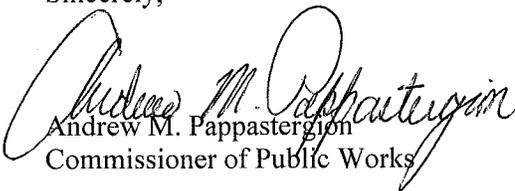
The following submittals were received for land surveying services:

Feldman Surveyors	\$19,200
Hancock Associates	\$24,700
Samiotes Consultants	\$27,950
Hennessy/DGT	\$38,500

We respectfully request your approval to award and execute a contract for services with Feldman Surveyors as the lowest qualified bidder.

Thank you for your consideration.

Sincerely,


Andrew M. Pappastergion
Commissioner of Public Works

cc: Erin Gallentine, Director of Parks and Open Space



TOWN of BROOKLINE
Massachusetts
Park and Recreation Commission

Park and Recreation Commission

John Bain, Chairperson
Nancy O'Connor, Vice Chairperson
Clara Batchelor
James Carroll
Daniel Lyons
Antonia Bellalta
Jean Stameris

Director of Parks and Open Space
Erin Chute Gallentine

Director of Recreation
Lisa Paradis

Contract Approval

Approval to Award and Execute a Contract with Feldman Surveying for an Engineering Survey at Brookline Reservoir Park in the amount of \$19,200 and charge to 4917K143 6P0024.

Park and Recreation Commission

John Bain
John Bain, Chairman

Nancy O'Connor
Nancy O'Connor, Vice-Chairman

Clara Batchelor
Clara Batchelor, Commissioner

James Carroll
James Carroll, Commissioner

Daniel Lyons
Daniel Lyons, Commissioner

Antonia Bellalta
Antonia Bellalta, Commissioner

Jean Stameris
Jean Stameris, Commissioner

Board of Selectmen

Neil Wishinsky, Chairman

Nancy Daly, Selectman

Benjamin Franco, Selectman

Nancy Heller, Selectman

Bernard Greene, Selectman

November 15, 2016

Anne Blair
Town of Brookline
Department of Public Works
333 Washington Street
Brookline, MA 02445-6863

Re: **Existing Conditions (Topographic) /Utility Survey
Brookline Reservoir
Brookline, MA**

Dear Anne:

Pursuant to your request, we are pleased to submit our proposal to provide an Existing Conditions Survey for your project at the Brookline Reservoir.

In order to achieve your project's goals we propose the following:

- **Perform our survey in accordance with the scope items you outlined in your RFP dated November 3, 2016.**
- Perform field survey to include the planimetric and topographic features, including but not limited to buildings, ledge, trees, walks, walls, curbs, signs, fences, light poles, major trees, steps, paved areas, spot grades, contours, surface utilities and inverts of sewer and drain manholes. Other subsurface utilities will be compiled from record plans.
- Compile our survey at a suitable scale and supply a digital file in AutoCAD and certified hard copies for your files.
- Perform our survey work in compliance with the Code of Massachusetts Regulations 250 CMR 6.0 Land Surveying Procedures and Standards.
- Subsurface improvements/utilities will be located directly by survey to the extent that they are accessible from the surface or marked on the ground by Dig-Safe or the various utility companies. Subsurface features that cannot be located by ground survey will be shown from record documents, if available. While every effort will be made by our staff to accurately transfer the data from the aforementioned record plans of public or private agencies, we will not be able to

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make any statement regarding the accuracy or completeness of the information shown on the record plans.

Fees / Expenses:

The fee for the work will be \$19,000. Please budget \$200 for copies of utility plans provided by the various utility companies.

Invoices are issued monthly and will be due upon receipt. Please sign, date and return this proposal to us as your authorization to proceed and then we will schedule the fieldwork.

Schedule:

We will complete our survey on December 16th per your request.

For your protection we maintain General Liability, Automobile Liability, Workers Compensation and Professional Liability (errors and omissions) Insurance. We will be happy to provide you with a Certificate of Insurance upon your request.

Thank you for considering our firm for this project. If you have any questions, please feel free to call.

Very truly yours,
FELDMAN LAND SURVEYORS



Michael Feldman

Accepted by: _____

Firm: _____

Title: _____

Date: _____