

OFFICE OF SELECTMEN

MEMORANDUM

TO: Board of Selectmen  
FROM: Austin Faison, Assistant Town Administrator  
**RE: Finance Department Appropriation Transfer**  
DATE: December 20, 2016

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The Town Administrator and Human Resources Director have sought out the services of Nonprofit Professional Advisory Group to help recruit and hire a new Finance Director. The former Director retired in April, and the search for a new Director has not provided a solution at this time. The Nonprofit Professional Advisory Group will interview employees within the Finance Department and the Selectmen's Office.

This transfer will utilize the salary savings of the vacant Finance Director position towards the compensation of Nonprofit Professional Advisory Group. Ultimately, we hope that this leads us to a new Director and stability within the Finance Department.

Recommended Action

VOTED:

To transfer \$15,000 within Finance Administration from Personnel Services to General Consulting.

To transfer \$15,000 within Finance Treasury from Personnel Services to General Consulting.