

CHANGE OF MANAGER

ALL KINDS OF ALCOHOLIC BEVERAGES COMMON VICTUALLER AND ENTERTAINMENT

Rockland Food & Beverage LLC
d/b/a Lully's Cafe

111 Boylston Street

Application is in Order:

Rockland Food & Beverages LLC, d/b/a Lully's Café, Kimberly Tobias, Owner holder of a license to Expose, Keep for Sale and to Sell All Kinds of Alcoholic Beverages to Be Drunk on the Premises as a Seven Day Common Victualler License at 111 Boylston Street for a change of Manager.

From: Jaglo Garces

To: Kevin J. Buchanan

The Health and Police Departments have approved this application.

Store front picture enclosed.



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 239 Causeway Street
 Boston, MA 02114
www.mass.gov/abcc

Print Form

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
 MONETARY TRANSMITTAL FORM**

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

ECRT CODE: RETA

CHECK PAYABLE TO ABCC OR COMMONWEALTH OF MA: \$200.00

(CHECK MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL)

CHECK NUMBER

IF USED EPAY, CONFIRMATION NUMBER

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

LICENSEE NAME

ADDRESS

CITY/TOWN STATE ZIP CODE

TRANSACTION TYPE (Please check all relevant transactions):

- Alteration of Licensed Premises
- Change Corporate Name
- Change of License Type
- Change of Location
- Change of Manager
- Other
- Cordials/Liqueurs Permit
- Issuance of Stock
- Management/Operating Agreement
- More than (3) \$15
- New License
- New Officer/Director
- New Stockholder
- Pledge of Stock
- Pledge of License
- Seasonal to Annual
- Transfer of License
- Transfer of Stock
- Wine & Malt to All Alcohol
- 6-Day to 7-Day License

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL FORM ALONG WITH THE CHECK, COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

**ALCOHOLIC BEVERAGES CONTROL COMMISSION
 P. O. BOX 3396
 BOSTON, MA 02241-3396**



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 239 Causeway Street
 Boston, MA 02114
www.mass.gov/abcc

PERSONAL INFORMATION FORM

Each individual listed in Section 10 of this application must complete this form.

1. LICENSEE INFORMATION:

A. Legal Name of Licensee B. Business Name (dba)

C. Address D. ABCC License Number (If existing licensee)

E. City/Town State Zip Code

F. Phone Number of Premise G. EIN of License

2. PERSONAL INFORMATION:

A. Individual Name B. Home Phone Number

C. Address

D. City/Town State Zip Code

E. Social Security Number F. Date of Birth

G. Place of Employment

3. BACKGROUND INFORMATION:

Have you ever been convicted of a state, federal or military crime? Yes No

If yes, as part of the application process, the individual must attach an affidavit as to any and all convictions. The affidavit must include the city and state where the charges occurred as well as the disposition of the convictions.

4. FINANCIAL INTEREST:

Provide a detailed description of your direct or indirect, beneficial or financial interest in this license.

IMPORTANT ATTACHMENTS (8): For all cash contributions, attach last (3) months of bank statements for the source(s) of this cash.
 *If additional space is needed, please use the last page

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Signature Date

Title (If Corporation/LLC Representative)



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
www.mass.gov/abcc

MANAGER APPLICATION

All proposed managers are required to complete a Personal Information Form,
and attach a copy of the corporate vote authorizing this action and appointing a manager.

1. LICENSEE INFORMATION:

Legal Name of Licensee: Business Name (dba):

Address:

City/Town: State: Zip Code:

ABCC License Number: Phone Number of Premise:

(If existing licensee)

2. MANAGER INFORMATION:

A. Name: B. Cell Phone Number:

C. List the number of hours per week you will spend on the licensed premises:

3. CITIZENSHIP INFORMATION:

A. Are you a U.S. Citizen: Yes No B. Date of Naturalization: C. Court of Naturalization:

(Submit proof of citizenship and/or naturalization such as U.S. Passport, Voter's Certificate, Birth Certificate or Naturalization Papers)

4. BACKGROUND INFORMATION:

A. Do you now, or have you ever, held any direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages? Yes No

If yes, please describe:

B. Have you ever been the Manager of Record of a license to sell alcoholic beverages that has been suspended, revoked or cancelled? Yes No

If yes, please describe:

C. Have you ever been the Manager of Record of a license that was issued by this Commission? Yes No

If yes, please describe:

D. Please list your employment for the past ten years (Dates, Position, Employer, Address and Telephone):

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Signature

Date



LICENSE INTERVIEW FORM

TYPE OF LICENSE APPLYING FOR: Change of Manager

NAME: Kevin James Buchanan

ADDRESS: [REDACTED]

EMAIL ADDRESS: _____

PHONE #: _____

PLACE OF BIRTH: [REDACTED], MA

FATHER'S NAME: [REDACTED] **MOTHER'S MAIDEN NAME:** [REDACTED]

ARE YOU A CITIZEN? YES NO **ALIEN CARD #** _____

ARE YOU A VETERAN: YES NO

RESIDENCES FOR LAST FIVE YEARS

DATE: 2011-Present **LOCATION:** [REDACTED]

DATE: _____ **LOCATION:** _____

DATE: _____ **LOCATION:** _____

DATE: _____ **LOCATION:** _____

DATE: _____ **LOCATION:** _____

EDUCATION

DATE: 1998 **LOCATION:** Bishop Fenwick High School

DATE: 1994 **LOCATION:** Johnson & Wales University

DATE: **LOCATION:**

DATE: **LOCATION:**

EMPLOYMENT HISTORY

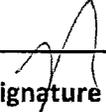
SEE ATTACHED RESUME.

DATE: **LOCATION:** **POSITION**

SIGNATURE:  **DATE:** 11/3/16

(PLEASE SUBMIT THREE CHARACTER REFERENCES WITH APPLICATION)

I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes as required under law.



***Signature of Individual**

By: Corporate Officer



**** Social Security #**
Voluntary or Federal ID #

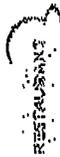
***This license will not be issued unless this certification clause is signed by the applicant.**

****Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Law Chapter 62C, Section 49A.**

Certificate Search Results

First Name (/access/ISS/Certifications/Search?sort=IssuedFirstName&sortdir=ASC)	Last Name (/access/ISS/Certifications/Search?sort=Instructor&sortdir=ASC)	Instructor (/access/ISS/Certifications/Search?sort=Instructor&sortdir=ASC)	Exam Date	Expires	Sponsor	Program	State (/access/ISS/Certifications/Search?sort=StateProvince&sortdir=ASC)	Valid?
BUCHANAN	KEVIN	Kate Fitch	12/12/2013	12/12/2016	National Restaurant Association Educational Foundation (MASTER PARENT)	ServSafe Alcohol	RI	Valid

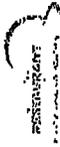
About Us (about-us) | Press Room (http://www.restaurant.org/pressroom/media-inquiries) | Contact Us (contact-us) | Legal and Privacy (Legal-Privacy) | Site Map (Site-Map)
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(http://www.restaurant.org)



(http://www.nraef.org)



(http://www.ansi.org)



(http://www.foodsafetymonth.com)



(http://show.restaurant.org)

(https://it.usstateinfo.verisign.com/splash?form_file=fff/splash.tdf&dn=www.servsafe.com&lang=en#10;)





NEWPORT HOSPITALITY GROUP, INC.

4290 New Town Avenue
Williamsburg, Virginia 23188

October 17, 2016

To Whom it May Concern:

I have known and worked with Kevin Buchanan for over 10 years. In those years Kevin has proven to be a man of high standards; extremely honest; hardworking and ethical.

Kevin's management of the hotels he operated was highly awarded by both our management company and the Franchises ranging from staff performance to hotel quality assurance.

It was a pleasure to work with Kevin he could always be counted on to get the job done with excellence.

Regards,

A handwritten signature in cursive script that reads 'Sheri Rountree'.

Sheri Rountree
Vice President – Capital Projects



CITY OF WARWICK
DEPARTMENT OF TOURISM, CULTURE AND DEVELOPMENT
3276 POSTROAD, WARWICK, RHODE ISLAND 02889

October 18, 2016

To Whom It May Concern,

It is my pleasure to attest to Kevin Buchanan's strength of character and sound work ethic. As the General Manager of the Hilton Garden Inn here in Warwick, RI, he was active in the community as a member of the Central RI Chamber, on the board of directors for the Providence Warwick Convention and Visitors Bureau and also the Warwick Tourism Advisory Board for at least ten years. During his tenure on the board, Kevin always presented and initiated well-meaning and thought provoking advice and inquiries.

Kevin came to Warwick during the planning stages of the Hilton Garden Inn and stayed on through the ground breaking, the grand opening and beyond until it became the successful property it is today. Always professional, he worked in tandem with our council, building officials and board of public safety understanding and respecting their responsibilities as well as his own.

Kevin was an outstanding and active citizen with a great commitment to the City of Warwick.

Please feel free to contact me for any further information.

Sincerely,

Karen Jedson
Director

Kevin Buchanan

From: Steven Haley
Sent: Monday, October 17, 2016 3:20 PM
To: Kevin Buchanan
Subject: Steven Haley, Hilton Garden Inn Boston Logan Airport

To whom it may concern,

I am writing to tell you of the many fine qualities of Mr. Kevin Buchanan, whom I have known for several years.

I have had the chance to get to know Mr. Buchanan, and I can say without a doubt that you are dealing with a person of very good moral character, integrity, and the utmost honesty. Mr. Buchanan is also very hard working and extremely dedicated to the task at hand.

Sincerely,

Steven Haley
Director of Sales



100 Boardman Street, Boston, MA 02128

[Redacted contact information]





NEWPORT HOSPITALITY GROUP, INC.

4290 New Town Avenue
Williamsburg, Virginia 23188

October 18, 2016

Dear Sir or Madam,

In regard to Kevin Buchanan, Kevin was employed with Newport Hospitality Group from 2003 to 2015. During that time Kevin served as General Manager for our Holiday Inn Express located in Braintree, Massachusetts and the Hilton Garden Inn Providence Airport located in Warwick, Rhode Island. He was an exemplary and responsible employee. An employee who could be totally trusted.

During Kevin's time with our company, I found him to be punctual, efficient and calm under the stress of pressure. He regularly arrived early and stayed late. He adhered to all state and federal laws and ensured that his staff did the same.

Additionally, Kevin was cheerful, friendly and a business-minded individual. His dedication to his hotel and his staff led him to be named Newport Hospitality Group's General Manager of the Year and Hilton Garden Inn's General Manager of the Year Worldwide. He led his hotel to the top of the Hilton Garden Inn brand and took pride in having the least amount of turnover of any hotel in our company.

He is an excellent manager and his character is beyond reproach.

Thank you for your consideration.

Regards,

A handwritten signature in black ink, appearing to read 'Michael Pleninger', is written over a horizontal line. The signature is fluid and cursive.

Michael Pleninger
President & CEO
Newport Hospitality Group, Inc

**VOTE OF LIMITED LIABILITY COMPANY
ROCKLAND FOOD & BEVERAGE, LLC**

At a meeting of the members of Rockland Food & Beverage, LLC held at 1 LAKESHORE CENTER, BRIDGEWATER, MA 02324 on November 3, 2016, it was duly voted that the LLC apply to the Licensing Board of the Town of Brookline and Massachusetts Alcoholic Beverages Control Commission for a Change of Manager for the all alcoholic beverages license to be exercised on the premises at 111 Boylston Street, Brookline, Massachusetts 02445.

The LLC hereby made affirmative votes on the following matters:

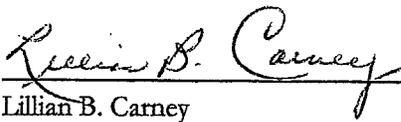
“VOTED: To appoint KEVIN JAMES BUCHANAN as its manager with as full authority and control of the premises described in the license of the LLC and of the conduct of all business therein relative to alcoholic beverages as the licensee itself could in any way have and exercise if it were a natural person resident in the Commonwealth of Massachusetts and that a copy of this vote duly certified by the manager of the LLC and delivered to said manager shall constitute written authority required by Sec. 26, Chapter 138, G.L.”

“VOTED: To authorize LILLIAN B. CARNEY to sign the application for the license in the name of Rockland Food and Beverage LLC and to execute in its behalf any necessary papers, and to do all things required relative to the granting of the license.”

This is to certify that Rockland Food & Beverage, LLC is a limited liability company duly organized under the laws of the Commonwealth of Massachusetts.

This LLC has NOT been dissolved.

A TRUE COPY ATTEST



Lillian B. Carney

Date: November 3, 2016

Kevin James Buchanan

Profile:

20 Year Award Winning General Manager in Limited and Select Service properties looking to use my experience and skills in a broader regional capacity. Achieved "Hilton Garden Inn's General Manager of the Year", Newport Hospitality Group, "General Manager of the Year" and Rhode Island Hospitality's "Hotelier of the year." Financial and service excellence at the highest level has been apparent throughout my career.

Employment:

- Responsible for opening, hiring and managing 178 Room property at Logan Airport.

General Manager: Responsible for hiring and leading an opening team to #1 hotel in the market in both STAR ranking and TripAdvisor rankings for the past 9 years. The property finished 2012 as the #2 hotel in the brand winning the Pride Merit Award.

- Pride Merit Award - 2012
- HHonors Loyalty Award - 2012
- Problem Avoidance Award - 2008, 2009, 2012, 2013
- North East Regional General Manager of the Year - 2012
- Hilton Garden Inn GM of the Year - 2012
- Hilton Garden Inn Success Award - 2009, 2010, 2011, 2013, 2014, 2015
- Hilton Garden Inn General Managers Advisory Board - 2009, 2010, 2013
- Hilton Garden Inn Project Flourish Team - Engagement 2011 - 2012

General Manager: Successfully managed the Front Office, Rooms Division, and Sales Department. Reduced Associate turnover by establishing employee incentive programs to assure associate satisfaction. Hotel was rated #1 for all Holiday Inn Express in New England for guest satisfaction 3 years running.

General Manager: Successfully managed an award winning team and property and organized and developed hotel representatives to receive Choice Hotels Gold Award 1994, 95, 96, 97, and 1998. Dramatically reduced turnover and assisted in driving sales and profitability, guest and team member satisfaction and ensured brand standards were met.

Accomplishments:

Vice President: Developed and implemented quarterly sales initiatives to help increase occupancy for the Holiday Inn Express Franchise for all New England States.

[REDACTED]

General Manager:

- Quality Performer of the Year 2001, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11,12, 13
- Financial Performer of the Year 2001, 2002, 2004, 2007, 2010, 2011
- Newport Hospitality Group General Manager of the Year 2007
- Monthly Blogger for Hotels Magazine – 2013, 2014

- [REDACTED]
- Board of Director for the Providence Warwick Convention and Visitors Bureau – served as Secretary, Vice Chairman and presently serving as At-Large Board of Director. Nominated by the Mayor of the City of Warwick Rhode Island.
 - Board Member acts as a voting member with full authority and responsibility to develop policy, procedures and regulations for the operation of the PWCVB; assists with the monitoring of the PWCVB's financial health, programs, and overall performance; and provides the President and CEO with resources to meet the needs of those the PWCVB serves.

- [REDACTED]
- Responsible for voting on and help assisting developing marketing campaigns for the City of Warwick.
 - Nominated to sit on the board by the Mayor of the City of Warwick.

[REDACTED]

Education:

Johnson and Wales University, Providence, RI
Hotel Restaurant Management, 1992

American Hotel & Motel Association
Certified Hotel Administrator 3/98
Management Skill Builders 4/05

Hilton Hotels Corporation Training
Hilton Garden Inn University 12/04, 3/13
HILSTAR Advanced Management Course 11/2004
Hilton Honors 6/2005
Hilton Garden Inn Revenue Management 9/06 & 10/11
Business Travel Sales Advanced 11/08, 2/10, 2/12
Compass Certified Manager – Root Learning – 9/12

BROOKLINE HEALTH DEPARTMENT

M E M O R A N D U M

To: Melvin Kleckner,
Town Administrator

From: Alan Balsam, ^{AB}
Director of Public Health and Human Services

Date: December 12, 2016

Re: Lully's Café'
111 Boylston St.
Kimberly Tobias, Owner
Change in Manager

Please be advised that this Department has reviewed the application for the above noted establishments change in manager. Based on this review, the Health Department has no objection to the change in manager of an All Kinds of Alcohol Beverages CV and Entertainment, to the above noted applicant.



BROOKLINE POLICE DEPARTMENT
Brookline, Massachusetts

DANIEL C. O'LEARY
CHIEF OF POLICE

To: Chief Daniel O'Leary

From: Lieutenant Derek Hayes

Re: Rockland Food & Beverage, LLC, d/b/a Lully's Café - Change of Manager of Record

Date: December 3rd, 2016

Sir,

On behalf of Rockland Food & Beverage, LLC, d/b/a Lully's Café, Manager of Record, Kimberly Tobias, has applied for a new Manager of Record, Kevin Buchanan. Lully's Café is a holder of a license to Expose, Keep for Sale and to Sell All Kinds of Alcoholic Beverages as a Seven Day CV License at 111 Boylston Street.

Manager of Record Requested:

1. Kevin Buchanan

[REDACTED]

Rockland Food & Beverage, LLC, is requesting that the Board approve Kevin Buchanan as the Manger of Record for this business. Mr. Buchanan has worked in the hotel industry since 1993. He has successfully completed his certification in the safe service of alcohol in an in-person class. Proof of this has been submitted. Mr. Buchanan is a US citizen over the age of 21 years. A copy of his Birth Certificate was submitted. He has no financial interest in this business. According to the application, he has never been a Manager of Record of a license to sell alcoholic beverages that has been suspended, revoked or cancelled.



Mr. Buchanan has submitted a full set of finger prints taken by the Brookline Police Department for the purpose of conducting a State and National criminal record background check. The results of the query have not come back from the State at this time. If information is received that would disqualify him from being named as the Manager of Record, a supplemental report will be submitted. Queries were conducted of other law enforcement databases and they revealed no disqualifying information.

I find no reason to deny this request to appoint Mr. Buchanan as the Manager of Record.

Respectfully Submitted,

Lieutenant Derek Hayes





TOWN of BROOKLINE

Massachusetts

BOARD OF SELECTMEN

NEIL A. WISHINSKY, Chairman
NANCY A. DALY
BENJAMIN J. FRANCO
NANCY S. HELLER
BERNARD W. GREENE

333 WASHINGTON STREET
BROOKLINE, MASSACHUSETTS 02445

(617) 730-2200
FAX: (617) 730-2054
www.BrooklineMA.gov

MELVIN A. KLECKNER
Town Administrator

December 9, 2016

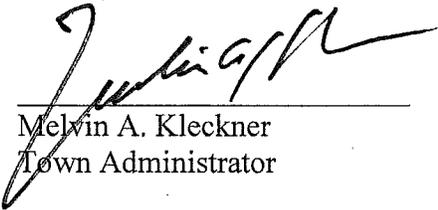
TO TOWN MEETING MEMBERS IN
PRECINCTS 5 & 6

This is to advise you that a Public Hearing will be held on the application of Rockland Food & Beverage, LLC, d/b/a Lully's Cafe, Kimberly Tobias, Owner, holder of a license To Expose, Keep For Sale and To Sell All Kinds of Alcoholic Beverages to Be Drunk on the Premises as a Seven Day Common Victualler at 111 Boylston Street, for a change of manager as follows:

From: Jaglo Garces

To: Kevin James Buchanan

For your information, the Board of Selectmen will consider this and other licensing matters commencing at approximately 8:00 P.M. on Tuesday, December 20, 2016 in the Selectmen's Hearing Room, 6th Floor Town Hall, 333 Washington Street.



Melvin A. Kleckner
Town Administrator

cc: Kevin James Buchanan
Angela Vastey, Esq.